



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 05032022BLJS Norris Road ES HVAC Repair

DEADLINE: May 3, 2022 2:30 PM, Central Time

Memphis Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A mandatory Pre-Bid Conference will be held at the school and location listed below:

Norris Road Elementary School, 1490 Norris Road, Memphis, TN 38106 on April 20, 2022 at 9:30 a.m. CST.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to LaJuanna Jones-Sulton, jonessultonlm@scsk12.org and Ashley Washington, washingtonap@scsk12.org by 2:00PM/CST on April 22, 2022. Subject line of email shall read "IFB# 05032022BLJS Norris Road ES HVAC Repairs". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement's website on April 26, 2022 by 4:00PM.

IMPORTANT DATES:

Bid Release	April 14, 2022
Pre-Bid Meeting	April 20, 2022 @ 1100 am
Questions or Requests Due	April 22, 2022, @ 2:00 pm
Questions and Answers Posted	April 26, 2022 @ 4:00 pm
Bid Due / Bid Deadline	May 3, 2022 @ 2:30 pm

Thank you.
Procurement Services
Shelby County Schools